



FEDERAL ELECTION COMMISSION
WASHINGTON, D. C. 20453

RQ-2

October 7, 2003

Madeline Z. Bordallo, Candidate
Committee To Elect Madeline Z. Bordallo
P. O. Box 1458
Hagatna, GU 96932

Response Due Date:
November 6, 2003

Identification Number: C00369686

Reference: April Quarterly Report (1/1/03 - 3/31/03)

Dear Ms. Bordallo:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above. An itemization of the information needed follows:**

-Your report indicates the use of calendar year-to-date figures when aggregating and reporting receipts and disbursements. Please be reminded that candidate committees are required to aggregate and report their receipts and disbursements on an election-cycle basis rather than on a calendar-year basis. Please amend your report to show election cycle-to-date figures for all aggregate amounts. (2 U.S.C. §434(b))

-The beginning cash balance of this report does not equal the ending balance of your 2002 Year End report. Please correct this discrepancy and amend all subsequent reports(s) that may be affected by the correction. (2 U.S.C. §434)(b)(7))

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.